OPEN DOOR, WARMINSTER

Annual Report 2024

Abstract

Chairmans' statement, finance statement and details

Deborah Gogarty Secretary Open Door, Warminster (charity reg no. 1207590)

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Open Door, Warminster Annual Report 2024

Introduction

Open Door, Warminster was officially established as a charitable incorporated organisation (CIO) (reg no 1207590) on 20 March 2024. The formal part of this report, as required by the charity commission, focuses solely on the months the charity was officially in operation.

This part of the report looks at the whole year; referencing the achievements of the first three months when the group was operating as an unincorporated community association as well as the time spent as a CIO

Chair's statement

It is essential before all else to thank all the volunteers who have worked tirelessly in the past year; Trustees and volunteers at all the Cafes, both current and retired for their enthusiasm and energy in making our service to the community so successful. Without them we could not have provided the warm welcome each guest receives.

Of course, to be able to offer the service that we do, I must also thank the funders and donors like the Warminster Mayor (pictured)., who have enabled us to hire the comfort of The Athenaeum each week and provide the tea/coffee and biscuits. Big thanks also to Warminster Philharmonic orchestra for their wonderful contribution. And to Warminster Town Council for its support of the new prostate cancer group.

Wiltshire Community Foundation, the Warminster Area Board, Macmillan and the Fudge Trust have supported us as well since our inception. Also, generous local businesses and organisations.

Not to forget the very welcome cake baked and brought in by one of our guests!

Our Thursday Café consistently welcomes thirty to forty guests each week, enjoying friendship and camaraderie of each other. Professionals from a variety of organisations pop in to share their knowledge and encourage the take up of available grants.

In April members of the Cancer Support Café attended the Warminster Lions PSA Testing session and following on the Prostate Cancer Support Group was launched in July.

Rachel (pictured with Kerry left and Marion right), partner of Kerry, undertook a sponsored skydive to raise funds, which were kindly match-funded by Centre Parcs.

This new group is an important asset to the chat café repertoire, encouraging greater awareness about this growing yet preventable cancer.

We have welcomed professionals from Salisbury Hospital, the Royal United Hospital and the Macmillan CAB Welfare service and been attending the Bereavement Network meetings at Dorothy House.

Both Friday morning Cafes have welcomed guests and offered support allowing them to share concerns and struggles; although conversations can very often be light-hearted giving the opportunity for laughter.

Working in and for the community, both in the town and villages, we will seek to increase and improve our services in the coming year, welcoming all who need a listening ear and a comforting cuppa.

Treasurers Report

This report covers the 12 months from 01 January to 31 December 2024.

Income was £15,528 up from £12, 403 in the previous year. This comprised grants from funders, donations from charities and public donations.

Our expenditure was £12, 262 up on £8,904 from the previous year. This increase was down to heavier refreshments costs, an increase in rent as we are operating more cafes and a drive on improving communications.

We finished the year with a net surplus of £7,969 which represents approximately 75% of 2025's operating costs meaning that we will have time to focus on our strategy for funding in 2026 without concern for 2025.

Statement for 2024

Open Door Warminster

Financial Statement for the year ended 31 December 2024

EXPENDITURE	2024	2023	INCOME	2024	2023
Rent	£7,205.00	£5,295.00	Grant Macmillan Cancer	£2,898.00	£0.00
Refreshments	£589.59	£449.09	GRANT Warminster Lions	£0.00	£250.00
Appliances/Eqpt	£0.00	£654.93	GRANT Warminster Area Board	£0.00	£0.00
Marketing PR	£3,491.45	£1,928.85	Donations	£2,558.00	£2,263.57
Insurance	£218.27	£210.16	Coffee morning fundraiser	£0.00	£0.00
Volunteer materials/mgmt	£298.23	£166.52	Wiltshire Community Foundation Grant	£4,977.00	£5,500.00
Heating	£0.00	£78.00	National Lottery Grant	£0.00	£330.00
Postage	£0.00	£4.10	Warminster Town Council Grant	£1,920.00	£2,500.00
Phone contract	£60.00	£93.95	Warminster Fudge Trust	£0.00	£1,560.00
Cleaning materials	£0.00	£23.40	Warminster Mayor's Charity of the year	£1,000.00	£0.00
Donation incorrectly processed as debit 31/12	£400.00		Warminster Philharmonic donation	£1,550.00	£0.00
			Raffle at WPHO event	£375.00	£0.00
			Warminster in Need donation	£250.00	£0.00
	£12,262.54	£8,904.00		£15,528.00	£12,403.57
Closing balances			**Opening balances**		
Lloyds Bank Treasurer account	£7,969.88	£4,704.42	Lloyds Bank Treasurer account	£4,704.42	£1,204.85
Cash in hand	0	0	Cash in hand	0	0

CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 20 March 2024 To 31 December 2024

Charity name: Open Door, Warminster

Charity registration number: 1207590

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	**To promote social inclusion for the public benefit by preventing people in the Warminster and surrounding villages area from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society.** **For the purpose of this clause 'socially excluded' means being excluded from society, or parts of society, because of one or more of the following factors: mental ill-health in particular, but not exclusively, mental ill-health caused by loneliness, grief/bereavement or cancer.**
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	**The operation of drop-in support groups known as chat cafes. Providing peer support through enhanced social connection and signposting to additional resources.**
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	**The Trustee confirm that to the best of their knowledge they have complied with their duty to have due regard to the commission's public benefit guidance when exercising any powers or duties.**

Additional information (optional)
You may choose to include further statements where relevant about:

	SORP reference	
Contribution made by volunteers	Para 1.38	**The charity is run entirely by volunteers. We conservatively estimate the annual contribution in hours as c1800 or 258 working days which at real living wage costs equals c£38,000.**

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	**In 2024 the charity ran 98 separate chat cafes. The Thursday social group attracts the largest audience of 40+ attendees of diverse ages and backgrounds.** **The cancer and bereavement groups provide local support to those affected by life changing situations. Before the Chat Cafes were in operation, people had to travel to receive support.** **In June 2024 the charity established the newest group which supports men affected by prostate cancer.**

Additional information (optional)
You may choose to include further statements where relevant about:

Performance of fundraising activities against objectives set	Para 1.41	**2024 was an exceptional year for fundraising with grants and donations bringing in £15, 528. The charity finished the year with a surplus which ensured 2025 activities could continue without risk.**

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	**The charity finished the year with a surplus of £7,968.88. This was a result of successful fundraising and grant achievements throughout the year. The charity has established good relations with local stakeholders such as the Town Council which actively support the charity's aims. The surplus provides the charity with 75% of its budget for 2025.**
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	**The charity has £2,400 designated as reserves, which represents three months' fixed operating costs. It is held in an instant access current account. It provides a buffer that will allow it to continue to provide services should:** • **A source of income, e.g. a grant, is not renewed.** • **The need to fund short-term deficits in a cash budget, e.g. money may need to be spent before a funding grant is received.** **The Board reviews the level of reserves needed to ensure that they are adequate to fulfil our continuing obligations on an annual basis.**
Amount of reserves held	Para 1.22	**£2,400**
Reasons for holding zero reserves	Para 1.22	**N/A**
Details of fund materially in deficit	Para 1.24	**N/A**
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	**N/A**

Additional information (optional)
You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	**The charity is wholly reliant on grant funders and donors. It does not charge for its services as it does not wish money to be a barrier for anyone needing the benefits it provides.**
Investment policy and objectives including any social investment policy adopted	Para 1.46	**N/A.**
	Para 1.46	**Last year felt more pressurised in terms of the availability of suitable grants with grant funders being more cautious**

A description of the principal risks facing the charity		**about the terms of their grants. The charity reviews its cash flow each month and establishes an annual strategic fundraising plan.**

Structure, Governance and Management

Description of charity's trusts:		**Charitable Incorporated Organisation**
Type of governing document (trust deed, royal charter)	Para 1.25	**Constitution dated 20 March 2024**
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	**Charitable Incorporated Organisation**
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	**Trustees are elected annually at the AGM and, from the Board, volunteers for Chair, Treasurer and Secretary are agreed. New Trustees are co-opted onto the Board as required during the year.**

Reference and Administrative details

Charity name	Open Door Warminster
Other name the charity uses	N/A
Registered charity number	1207590
Charity's principal address	14 Manor Road Upton Lovell Warminster Wiltshire BA12 0JW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Marion Barton	Chair	20/03 – 31/12/2024	Trustee Board
2	Deborah Gogarty	Secretary/Treasurer	20/03 – 31/12/2024	Trustee Board
3	Simon James		20/03 – 31/12/2024	Trustee Board
4	Michael Tansey		20/03 – 31/12/2024	Trustee Board
5	Sue Chinnock		20/03 – 31/12/2024	Trustee Board
6	John Alpin		20/03 – 31/12/2024	Trustee Board
7	Marion Curtis		20/03 – 31/12/2024	Trustee Board
8				

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		

Chat Cafés at The Athenaeum Centre
18-20 High Street BA12 9AE

Every Thursday

10:00-12:00

1st and 3rd Friday each month

10:00-12:00

2nd and 4th Friday each month

10:00-12:00

2nd and 4th Monday each month

19:00-20:30

No charge no need to book. Just drop in and enjoy a chat and a cuppa on us!